



WEST BERKSHIRE EST. 1998 BREWERY

PACKAGING OPERATIVE

1. Scope of the Job	
Job Purpose:	Responsible for working with the Shift Leader & Packaging Manager to execute the packaging plan. The Packaging Shift Operator will be responsible for all aspects of packing each beer style on production equipment to the highest standards. The role requires commitment to the maintenance of packaging best practices. They may occasionally be called upon to assist in the brewery, cellar and pilot brew kit.
Key Responsibilities:	<ul style="list-style-type: none">• Packaging of all beers to WBB standards.• Maintain packaging, inventory and housekeeping paperwork.• Operate packaging equipment.• Detailed shift handover.• Preparation of packaging lines including maintenance and change overs.• Work safely.• Gravity and extract analysis and recording.• pH analysis and recording.• CO2 and DO adjustments.• Tasting pass out.• Recording all data to production sheets, database, and business software.• Ensure cleanliness & sanitation of all equipment, tanks and work areas to maintain consistent beer quality.• Have a passion for quality beer and quality workmanship.• Work well with co-workers.• Work safely within tight spaces and with various cleaning / sterilisation chemicals.• Represent the brewery at a local and national level when needed.
Other Responsibilities:	<ul style="list-style-type: none">• A strong mechanical aptitude is a major plus• All duties as outlined in the production shift duty checklist• Work with and report any mechanical issues to the Shift Leader / Packaging Manager / brewery staff.• Conduct laboratory / QC / QA roles as required.• Operate a forklift safely.• Assist other employees as necessary.• Participate in agreed beer festival(s) or brewery event(s).• Willingness to work flexible schedules as required.• Other duties as assigned by the management team of WBB.
Budget Responsibilities:	<ul style="list-style-type: none">• None
No. of direct reports:	<ul style="list-style-type: none">• None
2. Business Context	
Reports to:	Shift Leader



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Key Contacts:	Internal:	<ul style="list-style-type: none">• Shift Leader• Packaging Manager• Lead Brewers
	External:	<ul style="list-style-type: none">• N/A

3. Measures of Success
<ul style="list-style-type: none">• Quality and Consistency of beer production.• Standards of cleanliness of Brewery and other related areas.• Recording of all relevant beer production measurements.• Maintenance of brewing equipment and assets.

4. Job Holder Profile	
Qualifications:	<ul style="list-style-type: none">• Brewing/Packaging Qualifications (Training offered)
Experience required:	<ul style="list-style-type: none">• Brewing/Packaging experience (preferable)• Chemical handling
Job Essentials:	<ul style="list-style-type: none">• Work and communicate well with staff, customers and outside parties.• Competent with Microsoft office & basic computer functions.• Organised and detail oriented.• Ability to problem solve and get assistance as needed.• Positive attitude• Hardworking, reliable and dedicated.• Physically capable of lifting heavy weights.
Company Values	<ul style="list-style-type: none">• GREAT QUALITY• AMAZING SERVICE• IMPECCABLE STANDARDS
Company Culture	<ul style="list-style-type: none">• APPETITE TO ACHIEVE• FLEXIBILITY• RESPONSIBLE• OPEN AND HONEST• TEAMWORK AND OWNERSHIP