



WEST BERKSHIRE EST. 1995 BREWERY

Material Planner

West Berkshire Brewery Background

Our founders started West Berkshire Brewery with an attitude that combined a passion for beer, a respect for the local community and a disregard for convention. Since 1995 we have been consistently dedicated to quality, taking pride in everything we do and striving to build a sustainable future.

The last few years have been a period of fast and transformational change for the Company as WBB established a new outsourced packaging business; moved into its new site and completed the installation of one of the pre-eminent micro-breweries in the UK; continues to grow beer sales at home and abroad; and looks to quickly build a pub estate.

COVID has led to an upturn in our contract business, as demand for packaged product has increased. As a result of this increase in demand we now need an SAP Planning Administrator to support the team.

You will be joining an entrepreneurial team who are passionate about their business and about their products and work hard for one another.

The WBB Personality

We all have individual personalities but, as a company, how do we want to be seen? Our company/brand personality helps define the way we behave and communicate. It includes 4 key characteristics, and we encourage our employees to display these both internally and externally.

- Straightforward
- Idiosyncratic
- Positive
- Drive



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Location: West Berkshire Brewery, Yattendon

Reports to: Planning Manager

Direct Reports: None

Contract: Full Time

Role activities / responsibilities

- Utilise MRP in SAP to manage stocks of all raw materials to meet production requirements and maintain safety stocks.
- Raise and send Purchase Orders to suppliers
- Run "Open PO Report" weekly in SAP to track and chase any outstanding Purchase Orders.
- Assist in collection of data for KPI reports.
- Maintain master data records for suppliers, and materials.
- Assist resolving invoice queries from suppliers.
- Support production planning activities

Measures of Success

- All materials to be on site 1 week prior to brew/pack slots.
- Minimum stocks of materials to be maintained.
- Open Purchase Orders to be closed/updated/cancelled no later than 1 week past due date.
- Master data up to date for suppliers and materials in SAP.

You will be/have:

- Experience with SAP, preferably SAP B1.
- Driven and results orientated with a desire to achieve.
- A problem solver with great attention to detail.
- Good Microsoft Office skills, in particular Excel.
- Flexible in your approach to managing your workload around busy periods and key deadlines.
- Experience in an FMCG environment is desirable, but not essential.

Salary and benefits

- The opportunity to help shape a fast-growing, fun to work in, and successful business.
- Training and development, supporting your career pathway.
- Competitive salary.
- A great place to come to work, a beautiful brewery in the Berkshire countryside.